**Faculty of Humanities Social and Management Sciences.**

**Second Semester Final Examination**

**Leadership Skills (GST 224) 200 level**

1. Low expressive + Low assertiveness =

(a) Expressive (b) systematic (c) Direct (d) Analysts (Ans is B)

2. A leader is a person who …………………………. a group of people towards the ……………………. of a goal

(a) Desire and Lead (b) Influences and Achievement (c) Leads and Guide (d) All of the above (Ans is B)

3. Leadership skills are the …………………., ……………….…, and …………………… that a person needs in order to be successful at motivating and directing others.

(a) Capacity, Tools and Character (b) Tools, Behaviors and Capabilities (c) Capacity, Behaviors and Tools (d) Tools, Compatibility and Behaviors (Ans is B)

4. All the following are the skills people need to have in order to be effective leaders except

(a) Is Committed to a Vision or Mission (b) Not Willing to Take Risk (c)Demonstrates Integrity (d) Sets an Example (Ans is B)

5. …………….. Is a person who influences a group of people towards the achievement of a goal?

(a) Leadership (b) skills (c) Leader (d) Vice chancellor (Ans is C)

6. People with ………………………………….. Personality styles like to be in charge.

(a) Direct (b) Spirited (c) systematic (d) Considerate (Ans is A)

7. A born leader understands his role True/False (Ans True)

8. Sincerity is also called……………………………………..

(a) Integrity (b) Authenticity (c) Leaders (d) True (Ans is B)

9. Substance refers to…………………………. becoming a part of who you are.

(a) Sincerity (b) Truth (c) Integrity (d) Authenticity (Ans is c)

10. Most successful leaders are those that drive others to achieve their own success True/ False (Ans True)

11. ………………………………………….. + High Assertiveness = Direct

(a) Direct (b) Low expressive (c) in charge (d) personality (Ans is B)

12. We can grow over time and learn many effective skills by experience True/ False (True)

13. All the following are the three main characteristic that every leader must have except………………………………..

(a) Sincerity (b) Integrity (c) Commitment to mission and vision (d) Desire to lead

(Ans is A)

14. ………………….. States the main purpose of an organization

(a) Commitment (b) Vision (c) Rule (d) Mission (Ans D)

15. ……………………… is an act of accepting responsibility for mistake.

(a) Loyalty (b) Sincerity (c) Boldness (d) Consistency (Ans is B)

16. A …………… thinks short term (a) Leader (b) manager (c) Born leader (d) Teacher (Ans B)

17. The………………………leader chooses to make the majority of decisions on his or her own.

(a) Dictator (b) Autocratic (c) Monarch (d) Direct (Ans is B)

18. They take ownership of situations because that ownership is entrusted to them, and they are usually willing to work harder because they know that they will share in the credit. This is one advantages of ………………………………………………… leadership

(a) Systematic (b) Democratic (c) Autocratic (d) All of the above (Ans is B)

19. When there is no difference in work from day to day and no choice in how the work is performed, the environment can be very de-humanizing to individuals. This is one disadvantage of ………………………………………………………leadership

(a) Democratic (b) Bureaucratic (c) Aristocracy (d) Charismatic (Ans is B)

20. A leader supervises True/False (Ans is False)

21. ………………………. Is following through on promises (a) Integrity (b) Sincerity (c) Authenticity (d) Consistency (Ans is D)

22. A leader can be the man picking up the garbage who is always conscience about cleaning up anything that hits the ground instead of leaving it there

True/ False ( Ans is True)

23. Managing and Leading are the same thing True/False (Ans is False)

24. Eveen Russo model uses how many dimensions

(a) Two (b) Four (c) One (d) Ten (Ans is A)

25. For other personality styles, …………………Styles can come off as overbearing, impatient, stubborn, and autocratic (a) Impossible(b) Spirited (c) Direct (d)All of the above (Ans is C)

26. ……………… Personality aren’t afraid to take risk and can often convince others to do same (a) Spirited (b) Non spirited (c) non spirited (d) Courageous (Ans is A)

27. ………………………….. Personality aren’t afraid to speak their minds or make tough decision (a) special (b) Courageous (c) Spirited (d) None of the above (Ans is D)

28. Tactical thinking is one of the Characteristics of a …………………

(a) Manager (b) Leader (c) Autocrat (d) Direct (Ans is A)

29. …………………….. Gains authority by his mind set and behavior

(a) Management (b) Spirited personality (c) Leadership (d) Leader (Ans is D)

30. Integrity is proven by people around you True/False (Ans is True)

31. Born Leaders do not exist True/False (Ans is False)

32. ……………………… is the timeless practice of guiding others in pursuit of a goal, destination or desired outcome (a) Directing (b) managing (c) Leadership (d) Pressure (Ans is C)

33. The Motto of Bingham University is to transform Nigeria into Knowledge and skills driven, Christ centered Society. True/ False (Ans is False)

34. A manager looks at the bottom while a leader looks at the horizon True/ False (Ans is True)

35. The ……………. Of Bingham University is to transform Nigeria into a knowledge and skill driven, Christ centered society. (a) Mission (b) Vision (c) Motto (d) All of the above (Ans is Vision)

36. All the following are types of leadership styles except

(a)Autocratic (b) Democratic (c) Bureaucratic (d) none of the above (Ans is D)

37. All leadership styles have their own advantages and disadvanges True/ False (True)

38. what type of leadership style do we practice in Nigeria (a) Democratic (b) Federalism (c) Election (d) none of the above (Ans is A)

39. Which of the leadership styles is the most popular, and when it’s done it creates a harmonious, productive evolving work force?

(a)Bureaucratic (b) Democratic (c) None of the above (d) All of the above (Ans isB)

40. The ……………… style is useful when it’s important that every member of the team contributes their own creativity and knowledge to the process.

(a)Charisma (b) Autocratic (c) Democratic (d) Bureaucratic (Ans is C)

41. ………………….. Leadership focus for the leader on making certain that employees follows the rules with consistency (a) Bureaucratic (b)None of the above (c) All of the above (d) Except (Ans is A)

42. Employees under Bureaucratic leadership are rewarded for being able to follow the rules and producing consistently rather than innovation and brain storming. True/False (True)

43. When a Charismatic leader is successful, the team powerful True/False (Ans is True)

44. Leading others requires that you have some where to lead them. True/False (True)

45. The process of creating team purpose statement may not be exactly the same for every organization. True/False (Ans True)

46. Everyone needs help and support True/ False (True)

47. There is no difference between vision and mission True/False (Ans is True)

48. Leading can be learnt True/False (Ans is True)

49. There is a difference between vision and mission True/False (Ans True)

50. The fact that everyone is continually consulted in the decision-making process means that the decision cannot be made quickly is one of the disadvantages of

(a) Democratic (b) Autocratic (c) Bureaucratic (d) none of the above (Ans is A)

51. When consistent output is required and quality is of the utmost importance, this style can be very useful. (a)Autocratic (b) Bureaucratic (c) Democratic (d) none of the above (Ans is B)

52. When Committed to a vision in the most important aspect of a team’s functioning what leadership style will work well (a) Democratic (b)Autocratic (c) Charismatic (d) Bureaucratic (Ans is D)

53. Which of the leadership styles is old-fashioned but skill exists because there are times when it still works best. (a) Autocratic (b) Bureaucratic (c) Democratic (d) All of the above (Ans is A)

54. The title of this course is …………………… (a) Leadership Training (b) Leadership skills (c) Leadership managing (d) Leadership (Ans is B)

55. When there is no difference from day to day and no choice in how the work is preformed the environment can be dehumaning to individual this is one of the disadvantages of bureaucratic leadership. True/False (Ans is true)

56. How many types of leadership styles do we have as regard our lecture?

(a) Four (b) Two (c) Three (d) One (Ans is A)

57. A…………… thinks Tactic (a) leader (b) manager (c) Skills ( d) Leadership ( Ans is B)

58. ……………………….. Plans how and when (a) Manager (b) Leader (c) Tactic (d) Influence (Ans is B)

59. A leader Influences while a manager ………………… (a)Instructs (b) commands (c) Supervises (d) none of the above (Ans is C)

60. Authenticity is also called ………………. (a) Sincerity (b) Truth (c) Faithful (d) None of the above (Ans is A)